

**2024 OFWIM Conference
Travel Grant Application Form**

Name:
Position Title:
Agency/Organization:
Address:
Phone #:
Fax #:
E-mail Address:

Date:

Assistance Needs:		Estimated costs to attend:	I can cover these costs:	I need help with these:
Travel – Airfare	(round trip)			
Travel – Car	___ miles @ \$ ___ /mi; car rental fees			
Lodging <i>(room sharing is not required, but can be considered to keep costs down)</i>	___ nights @ \$___			
Meals <i>(some meals covered within cost of registration)</i>	\$ ___ /day			
Other Costs?	Explain:			
TOTAL				

Please check the situation(s) that best describe your need for this award:

I would not be able to attend the conference otherwise.

It would increase the likelihood of getting travel approval from my agency.

It would offset using personal funds.

It would enable multiple staff from my agency/organization to attend.

It would enable better travel arrangements (e.g., car rental, private room, convenient flight schedule).

*Please submit this form via email or fill out the online form **by July 16, 2024**. Submit this form to:
Susan Watson Email: Susan.Watson@dwr.virginia.gov Phone #: 804.367.1185*

*Grant Recipients will be chosen and contacted by email by **July 23, 2024**.*